

DNH Power Distribution Corporation Ltd.,
Dadra and Nagar Haveli,
Silvassa.

No. DNHPDCL/37/2013/3475

Date: 08.09.2015.

ORDER

In pursuance of the approval given by the Board vide Resolution No. 369 in its 14th Board meeting held on 14.08.2015 and in supersession of earlier Order on the subject, the Corporation hereby makes the following rules and regulation for the method of recruitment for the post of Accounts Assistant in DNH Power Distribution Corporation Limited :-

1. Short Title and commencement:

- (i) These rules may be called the DNH Power Distribution Corporation Limited Accounts Assistant Recruitment Rules, 2015.
- (ii) This shall come in force from the date of issue of this Order.

2. Number of the posts, classification and the scale of pay:-

Number of the posts, its classification and the scale of pay attached thereto shall be as specified in column 2 to 4 of the schedule annexed to these rules.

3. Method of recruitment, age limit, qualification etc.

The method of recruitment of the said post, age limit, qualification and other matters relating thereto shall be as specified in column 5 to 13 of the schedule annexed to these rules.

4. Disqualification: No person

- (i) Who has entered into or contracted a marriage with a person having a spouse living or;
- (ii) Who having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post provided that the Central Government may, if satisfied, that such marriage is permissible under the personal law applicable to such



person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

5. Power to relax:

Where the Chairman DNHPDCL, is of the opinion that it is necessary or expedient to do so, he may by order, for reason to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

6. Saving:

Nothing in these rules shall affect reservations, relaxation of age limit and such other concessions required to be provided for the candidates belonging to the Scheduled Castes, the Scheduled Tribes and the other special categories of persons in accordance with the orders issued by the Government of India from time to time in this regard.

By Order and in the name of the
Board of Directors DNHPDCL
Dadra and Nagar Haveli



(K. J. Bamania)

General Manager (Fin. & HR)

1. The P.S. to the Chairman / Administrator DNHPDCL.
2. The Managing Director, DNHPDCL.
3. The Deputy Director (OL), Dadra and Nagar Haveli Silvassa for Hindi Version.
4. The Superintending Engineer (Ele), DNHPDCL, DNH, Silvassa for necessary action and also to publish it in the website of the corporation.



(K. J. Bamania)

General Manager (Fin. & HR)

SCHEDULE

Recruitment rules for the post of Accounts Assistant in DNH Power Distribution Corporation Limited, Silvassa

Name of Post	Number of posts	Classification	Pay Band and Grade Pay / Pay Scale	Whether selection post or Non-selection Post.	Age limit for direct recruits
1	2	3	4	5	6
Accounts Assistant.	*03 (2015) *Subject to Variation dependent on the workload.	Group 'C'	PB-1 Rs. 5200-20200 Grade Pay Rs. 1900	Non Selection	Not exceeding 25 years Note :- The crucial date for determining age shall be the closing date prescribed for receipt of application.

Signature 2/-

Educational & other qualifications required for direct recruits.	Whether age & educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of probation, if any	Method of recruitment whether by direct recruitment or by promotion / or by deputation / absorption & percentage of the vacancies to be filled by various methods.	In case of recruitment by promotion / deputation / absorption, grades from which promotion / deputation / absorption to be made.	If a Departmental Promotion Committee exists, what is its composition.	Circumstances in which UPSC is to be consulted in making recruitment.
7	8	9	10	11	12	13
1. B.Com with Accountancy from any recognized University. 2. Knowledge in computer operation with typing speed of 35 w.p.m. in English and /or 30 w.p.m. in Hindi on computer and handling computer software like tally	Not Applicable	Two Years	By Direct Recruitment	Not Applicable.	Not Applicable.	Not Applicable.



(K. J. Bamania)

General Manager (Fin. & HR)