

**APPLICATION FOR THE POST OF
COMPANY SECRETARY on contract basis
DNH Power Distribution Corporation Ltd.**

**Silvassa
D. & N. H.**

Paste recent
Passport size
Photograph duly
Self Attested

1	Applicant's Name (in Block Letter):	(First Name) (Surname)										
2	Father's Name (in Block Letter):	(First Name) (Surname)										
3	Residential Address:											
4	Mobile number: (Enter 10 digit Mobile number without '0' in the prefix)											
5	E-mail Id:											
6	Date of Birth (DD / MM / YYYY)											
7	Gender (Tick ✓ in the box as applicable)	Male ☐ Female ☐										
8	Caste Category: Whether belongs to SC / ST / OBC / UR (Tick ✓ in the box as applicable)	SC ☐ ST ☐ OBC ☐ General/ Un-reserved ☐										
9	Whether belongs to Physically handicapped category or other special category: (Tick ✓ in the box as applicable)	Yes ☐ No ☐										
10	Whether availing age relaxation as per DNH Circular: (Only for employees working on Daily Wages/ Ad-hoc/ Contract/ Workcharged basis in the UT of Dadra and Nagar Haveli) (Tick ✓ in the box as applicable)	Yes ☐ No ☐										
11	Domicile of Dadra & Nagar Haveli: (Tick ✓ in the box as applicable)	Yes ☐ No ☐										
12	Educational Qualification:											
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%;">Qualification</th> <th style="width: 33%;">Board / University</th> <th style="width: 17%;">Year of passing</th> <th style="width: 17%;">Percentage</th> </tr> </thead> <tbody> <tr> <td style="height: 100px;"></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>					Qualification	Board / University	Year of passing	Percentage				
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13 a Information/ documents regarding Educational and other Qualifications: (Tick ✓ as appropriate)

i. Essential	1. Associate Member of the Institute of Company Secretaries of India	☐
	2. Three years' experience in the field after obtaining CS qualification, of which at least 2 years must be as full time Company Secretary	☐

14 Experience, if any

Name of Organization	Designation	Nature of Duty	Period of Service	
			From	To

15 Declaration:

I, declare that I fulfil all the conditions of eligibility regarding age limit and Education Qualification and Other Qualification etc., for the post of **Company Secretary** on contract basis.

I declare that all statements made in this application form are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found suppressed / false or incorrect or ineligibility being detected before or after the examination, my candidature / appointment is liable to be cancelled.

Dated: ____ / ____ / ____

(Signature of Candidate)
Unsigned application will be rejected

Note : Attach self-attested copy of Birth / Educational (All mark sheets) / Experience Certificate (if relevant) / Caste Certificate (if relevant), Domicile Certificate (if of Dadra & Nagar Haveli), Physically Handicapped Certificate (if relevant) failing which the application will be summarily rejected.