

No. DNHPDCL/71/2014/

Dadra & Nagar Haveli

Silvassa – 396230

Date. / 06/2014.

08/07

2242

Subject :- Guidelines for Direct Recruitment on regular basis to various posts (including Multi Tasking Staff) in DNH Power Distribution Corporation Ltd.

1. Chairman, DNH Power Distribution Corporation Ltd, Silvassa is hereby pleased to prescribe the following guidelines for selection procedure for direct recruitment of all category of regular appointment in the Corporation:-

(a) Allocation of Marks

Category of Posts	Interview Marks	Educational and other Qualification Marks	Weightage for local Candidates*	Total
Posts with Grade Pay of ₹. 5400/- in PB III and above	80	20	-	100
Posts with GP of ₹. 4,200/-, ₹. 4600/-, ₹. 4800/- & ₹.5400/- in PB II.	60	20	20	100
Posts with Grade Pay of ₹. 2800/- and below (including Multi Tasking Staff) where skill test is not required	60	20	20	100

(b)

Category	Skill Test Marks	Interview marks	Educational and other Qualification Marks	Weightage for local Candidates*	Total
Posts with Grade Pay of ₹. 2800/- and below (including Multi Tasking Staff) where skill test is required	40	20	20	20	100

* Local Candidates will be required to furnish Domicile Certificate of U.T of Dadra and Nagar Haveli issued by the Mamlatdar, DNH to avail the weightage.

2. **Controller of Examinations :**

For the purpose of conducting Skill Test, the Appointing Authority shall appoint the Controller of Examination.

3. **Appointment of Resource Persons, invigilators / Supervisors etc.**

The Controller of Examination will appoint the required number of Resource persons to conduct the skill test.

4. **Number of Candidates to be called for Interview :**

The number of candidates to be called for interview will be in the ratio of 1:3 based on marks secured in qualifying examination. In addition, 2 candidates per vacancy having domicile of UT of DNH and based on marks secured in qualifying examination shall also be called for the interview. In case more than one candidate scores equal marks at the last point in the above ratio, the number of candidates to be called for interview shall be extended to the extent to cover all such candidates who score equal marks at the last point of consideration.

5. **Recruitment against Reserved Posts**

For the Candidates belonging to SC/ST/OBC/ Physically Handicapped Category, a separate merit list on the basis of the marks scored in the qualifying examination shall be prepared and the

Candidates shall be called in the ratio mentioned at Sr. No. 5 above, if the posts are reserved for the above category.

The SC/ST/OBC Candidates who are, however, selected on their own merit without relaxed standard eg. Age, experiences, standard of evaluation of marks etc. will not be adjusted against the reserved share of vacancies.

6. Allocation on Marks for Educational and other Qualifications :

For the purpose of awarding marks for the educational and other qualifications of the candidate, the minimum education qualification as mentioned under essential qualifications in the Recruitment Rules shall be considered.

In case some desirable qualification has also been prescribed in the Recruitment Rules, the mark shall be allocated for assessment of Essential and Desirable qualifications in the ratio of 70:30. Further splitting of marks between components (if any) of Essential / Desirable qualification will be decided with the approval of appointing Authority before advertising the post.

Wherever passing of an examination has been prescribed in the RR, either as essential qualification or desirable qualification, the marks to be allocated under this para shall be in the proportion to the marks secured by the candidate in this examination.

- 7. The HR/Administration department** of the Corporation shall take action to arrange for oral interview and appointment of selected candidates immediately after the receipt of merit list duly authenticated by the Selection Committee. The appointment shall be made with the approval of Appointing Authority.

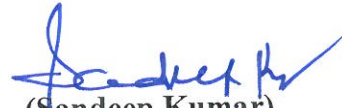


8. **Working Experience**

The working experience (wherever prescribed under RR) shall be considered only for the period after acquiring/ obtaining the minimum essential educational qualification prescribed under Recruitment Rules and the marks to be awarded for the same shall be decided with the prior approval of Appointing Authority before issuing calls for Interview.

These guidelines shall be made effective from the date of issue of this instruction.

This is issued with the approval of the Chairman, DNH Power Distribution Corporation Ltd, Dadra & Nagar Haveli vide dairy No. 4029 Dt. 25.06.2014.


(Sandeep Kumar)
Managing Director